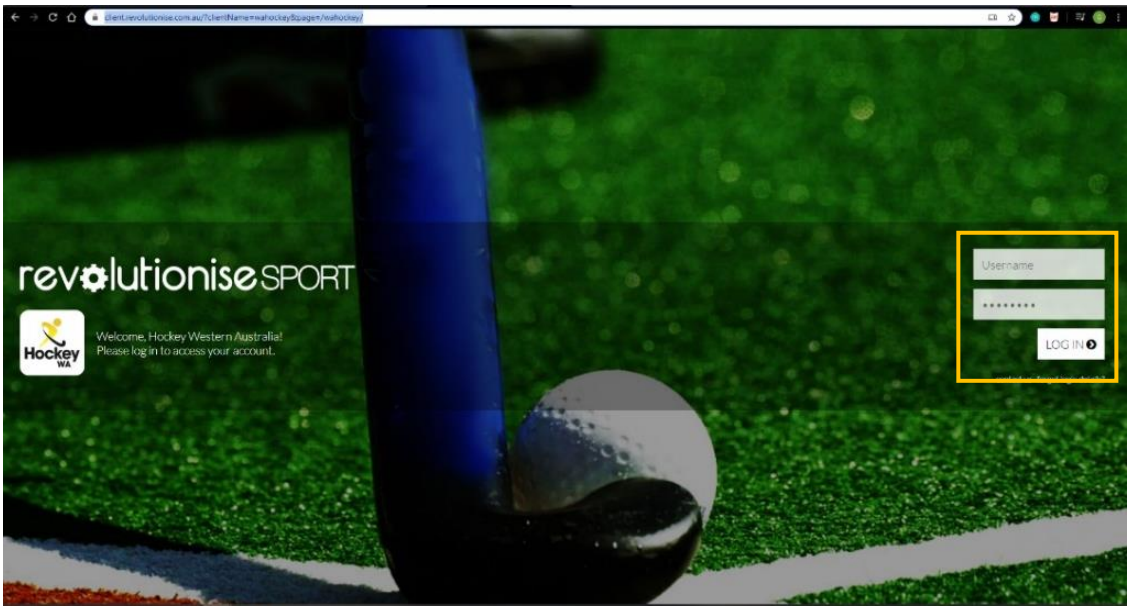
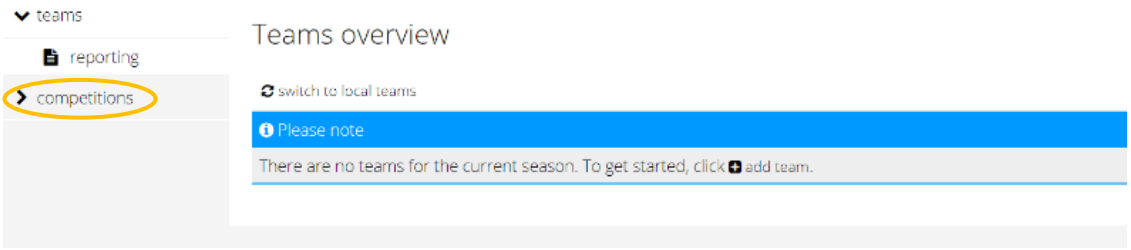
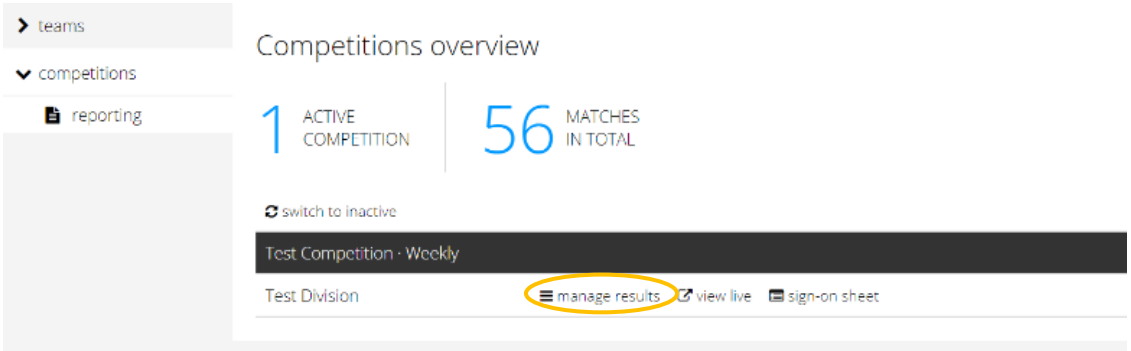
ONLINE MATCH REPORT WALKTHROUGH (REVOLUTIONISE)



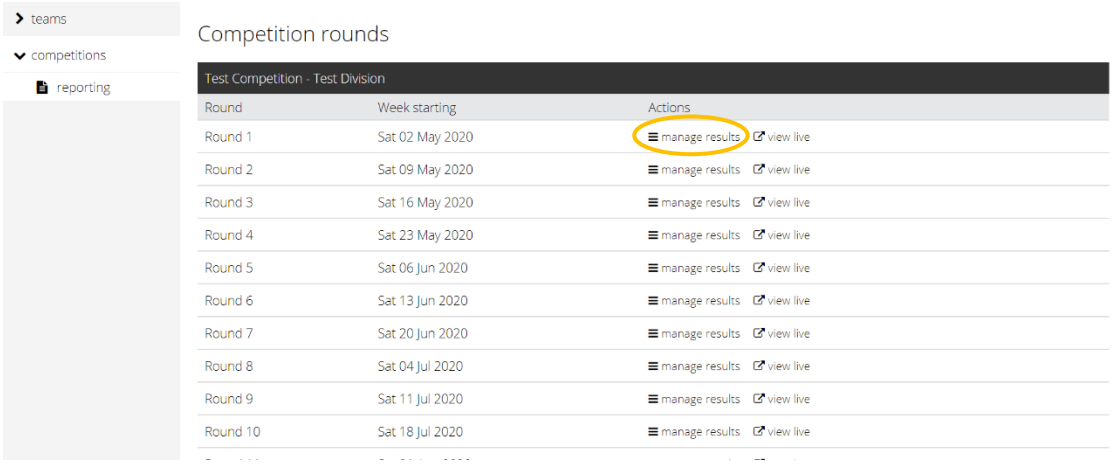
1. Go to: https://client.revolutionise.com.au/?clientName=wahockey&page=/wahockey/
2. Log in using your personal username and password (created from email sent by revolutioniseSPORT).
3. Select “Competitions”



Select “manage results”



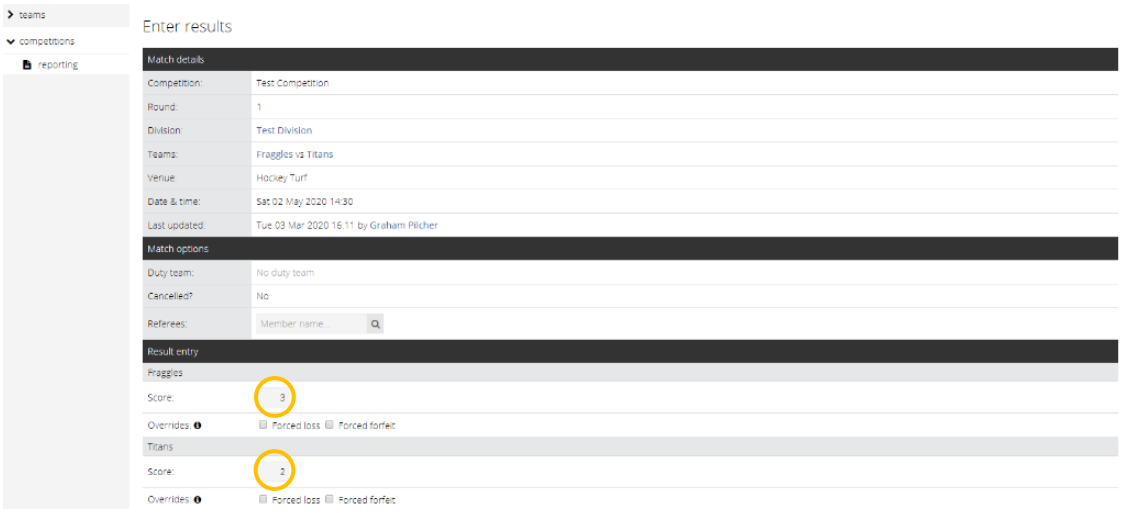
4. Choose the Round you wish to enter a result for by again selecting “manage results”



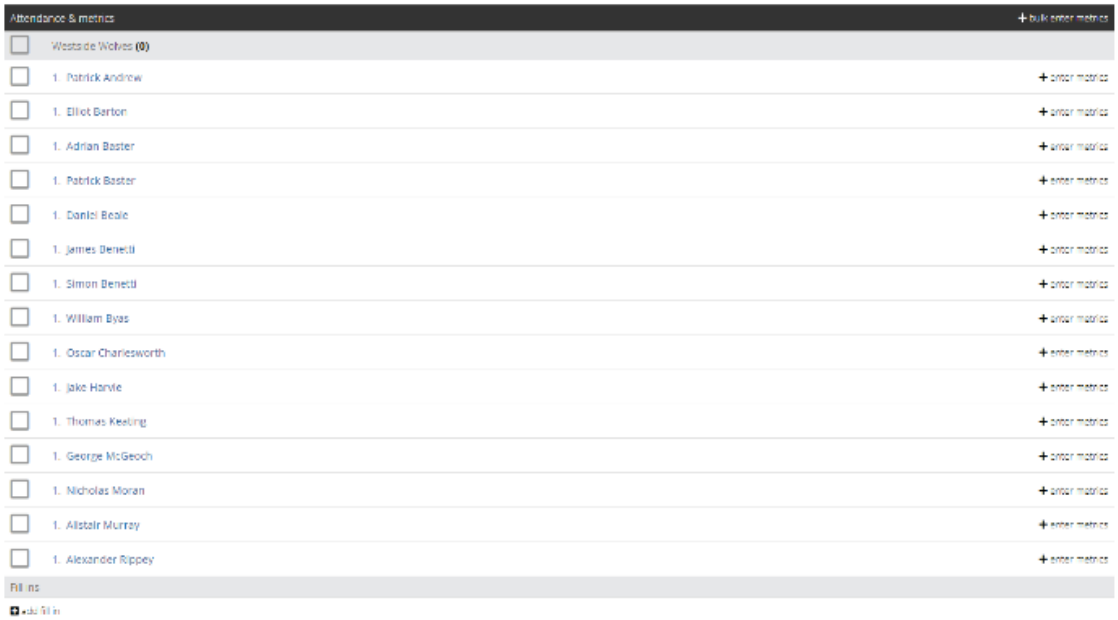
5. Choose the Fixture you wish to enter the result for by selecting “enter”



6. Enter the result of the fixture by adding in the scores for the respective teams



7. Select the players who played the game and “enter metrics” for the number of goals scored or card(s) received in the relevant boxes

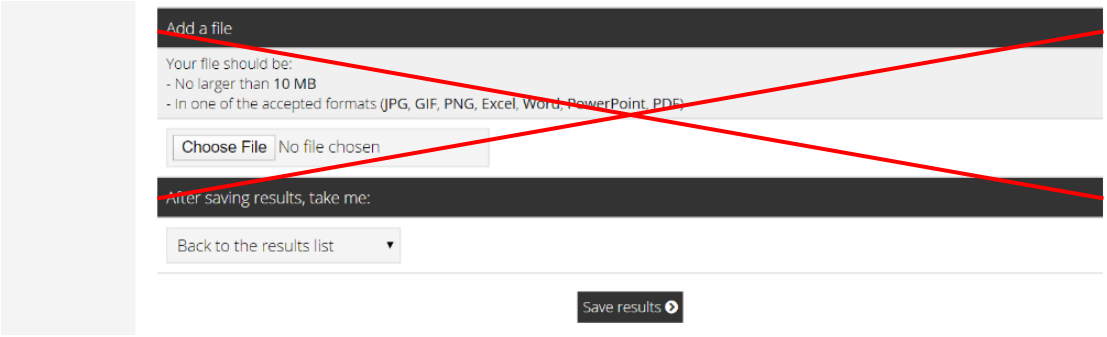


8. To include “Import Players”, “Double-up Players”, “Permit Players”, or “State Replacement Players”, please also include this information through the “enter metrics” function

   NB: State Replacements (S), Permit Players (P) and Import Players (I) can all be entered as Text (please use the letter in brackets to represent each). For Double-ups, please insert the number “1” as this needs to be recorded numerically so that reporting can identify how many occasions a player has doubled-up

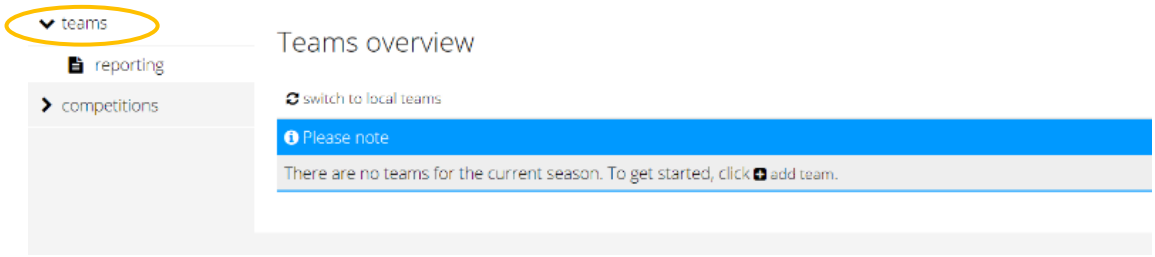
9. The “Fill in” option remains available but should solely be used for the purpose of identifying Goalkeepers that don’t regularly play in the team. For example, if a Goalkeeper plays on the field for another team, then select the relevant option, or if the Goalkeeper is filling in for this team, but regularly plays for another team as their Goalkeeper

10. REMINDER: Do not upload Match Report Sheets

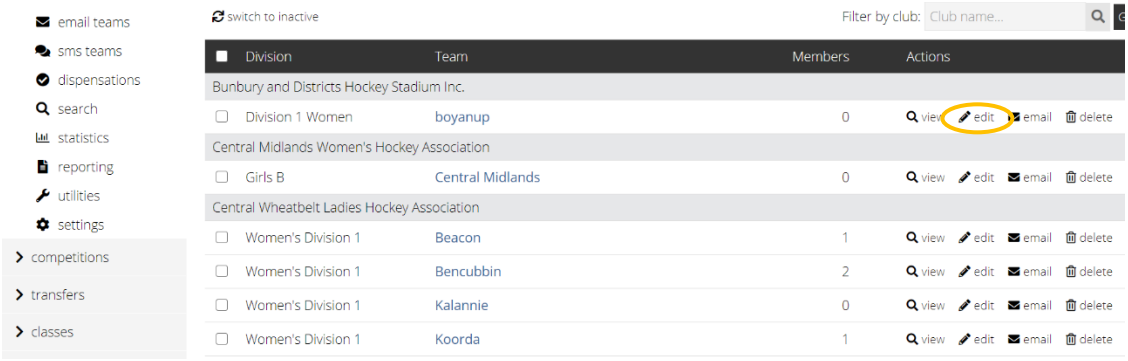


11. Click “Save results”

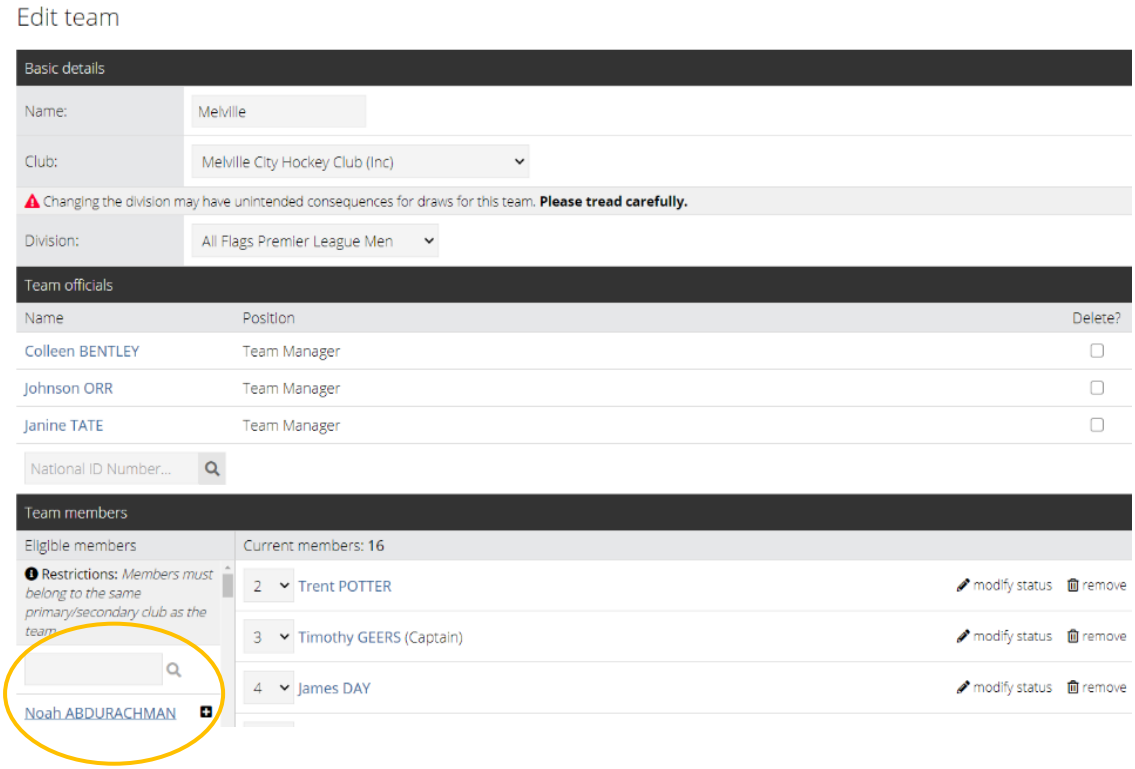
12. To add more players to your team list if they are not showing up for selection, go back to the original screen and select “Teams”



13. Select “edit” to go into the team you wish to add players to



14. Scroll down to the members section and search for the player to add, then click the “plus” button



15. Whilst editing the team, you will also be able to add a “Team official” responsible for entering results
16. Click “Save changes”

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